

REGULATION OF THE
BARSANTI AND MATTEUCCI INTERNAL COMBUSTION ENGINE MUSEUM
LUCCA

Foreword

These regulations are structured in accordance with the provisions of Ministerial Decree of 10 May 2001 "Guideline on technical-scientific criteria and standards for the functionality and development of museums", Legislative Decree no. 42 of 2004 "Cultural and Landscape Heritage Code", former Regional Law of Tuscany no. 89 of 4 December 1980, Regional Law of Tuscany no. 21 of 25 February 2010 and subsequent Regulation 22/R.

The owner of the museum is the Barsanti and Matteucci Foundation of Lucca, which is a permanent non-profit institution registered under no. 111 of the Register of Legal Persons at the Government Territorial Office.

The contents of the Museum belong to the Foundation's assets and its operation is carried out using Foundation funds.

ARTICLE 1 - NAME AND SEAT

The Barsanti and Matteucci Combustion Engine Museum is located in Lucca (LU), Via S. Andrea 56/58, in the Loggetta dei Guinigi opposite Palazzo Guinigi.

The building in which the museum is located is owned by the municipality of Lucca, which has been granted to the Barsanti and Matteucci Foundation, also for use as its headquarters.

ARTICLE 2 - PURPOSE OF THE MUSEUM

The Museum pursues the following aims:

- contributes to the dissemination of knowledge on the invention of the internal combustion engine by the two Lucchese P. Eugenio Barsanti and Eng. Felice Matteucci, and, following the aims of the Barsanti and Matteucci Foundation, promotes cultural events with reference to the historical evolution of science, technology and technology and future prospects; documents and exhibits historical archival material relating to the history of the invention of the internal combustion engine;
- finds and enhances the studies, writings and works of the two scientists, with a view to constantly updating a museum heritage of undoubted scientific value;
- carries out educational and didactic activities on the subject of the invention of the internal combustion engine;
- collaborates with other museums, the Museo Galileo in Florence, the Museo Piaggio in Pontedera and the Osservatorio Ximeniano in Florence to name but a few;
- promotes exchanges, comparisons and projects with other museum systems and institutes.

The Museum is a member of the Territorial Museum System of the Province of Lucca and the Museum System of the Region of Tuscany.

ARTICLE 3 - FUNCTIONS

Scientific autonomy and cultural promotion is the task of the Barsanti and Matteucci Foundation, as are all other activities of research, cataloguing, studies, and exhibition design.

The function of the Museum is to make available to the public, in particular the school population, the materials resulting from the research and studies conducted by the Foundation.

ARTICLE 4 - DESCRIPTION

The museum, which was in operation until 2013, was completely renovated in 2022 with a new layout.

Documents attesting to the activities of the two scientists are displayed, in copy, and some with typed transcripts in Italian and English.

Through specially produced video clips, the biographies of the two characters and the history of their invention are illustrated. The basic experiments, operating principles and innovative mechanisms of their engines are also described and illustrated with animations. The language is very simple, also suitable for a non-specialist audience, and all films have English subtitles.

In another room, five large-scale models of the engines are displayed, which, thanks to a compressed air system, reproduce the movement of the originals.

The time span referred to is from 1841 to 1864.

Access to the rooms on the ground floor is also guaranteed for persons with motor disabilities; as it is not possible to make the upper floor accessible, a monitor has been installed on the ground floor to allow viewing of the documents and films displayed on the upper floor; the films are equipped with subtitles in both Italian and English for use by the deaf.

ARTICLE 5 - ORGANISATION AND HUMAN RESOURCES

The Barsanti and Matteucci Foundation has a scientific council made up of professors from disciplines such as mechanics, motoring, and other related subjects; the scientific council also directs the Museum's activities.

The Board of Directors of the Barsanti and Matteucci Foundation oversees the administrative, planning, funding and promotional activities of the Museum.

The Museum can call on external collaborators to provide surveillance and reception services.

Some of the professional figures may be pooled under the same professional figure working within the museum or to another external entity. The museum may also envisage forms of sharing professional figures with other museums within the museum systems to which it belongs.

ARTICLE 6 - MUSEUM DIRECTOR

The Museum's Scientific Director is appointed by the Board of Directors of the Barsanti and Matteucci Foundation. The Director must have a higher education qualification and specific skills in mechanics and motoring.

The Director carries out his tasks in compliance with the policy and control functions performed by the Foundation.

ART. 7 -. CONSERVATION AND CARE OF THE COLLECTIONS AND MUSEUM HERITAGE

The care and conservation of the museum's heritage and collections is the responsibility of the Barsanti and Matteucci Foundation.

In order to ensure that this function is carried out efficiently and continuously, the Foundation, in the person of its Director, having consulted the Board of Directors, may identify a specific professional figure with appropriate specialisation, called the Conservator. The Conservator is entrusted with the conservation, documentation, management and valorisation of the Museum's collections, in agreement with the Director.

ARTICLE 8 - EDUCATIONAL SERVICES

The Museum provides the public with appropriate information, educational, didactic and reception services, using staff with specific professional competence.

- It carries out teaching activities in connection with schools of all levels and with other related cultural organisations;
- develops and coordinates educational services, providing activities for lifelong and recurring education;
- plans and coordinates activities, routes and educational workshops in relation to the permanent collections and temporary exhibitions;
- draws up proposals for the various educational activities, in relation to the Museum's potential, audience and available resources;
- promotes physical, cultural, sensory accessibility to educational activities by different audiences, and also promotes affordability;
- Develops and coordinates the production of teaching materials functional to the planned activities.

ARTICLE 9 - SURVEILLANCE, CUSTODY AND RECEPTION SERVICES

In order to guarantee an efficient reception service for visitors, surveillance and custody of the exhibition spaces, conservation areas and pertinent areas, the Museum, through the Barsanti and Matteucci Foundation, ensures adequate surveillance, custody and reception services.

ARTICLE 10 - PLANNING AND FINANCIAL ARRANGEMENTS

The Barsanti and Matteucci Foundation is responsible for the management and economic planning of the resources to be allocated to the Museum.

The Museum's activities are defined on the basis of the Foundation's planning documents, which are approved by the governing bodies on the proposal of the Director. Within the limits of the available budget, the Museum is guaranteed adequate economic and financial resources to ensure compliance with the minimum standards established for facilities, security, care of the collections and services to the public.

The Foundation's budget identifies the specific revenues that are to be allocated to the Museum's activities, supplementing them if necessary with additional resources. In particular, support is given to specific projects, devised by the Director, for which the European Community, the State, the Region, the Province through grants, as well as other public and private bodies, also through sponsorships, may intervene, in order to better adapt programming to system policies.

The management bodies see to the implementation of the planned activities in accordance with the accounting rules laid down in the regulations. Regular reports to the governing bodies are foreseen, in order to ensure proper monitoring of the programmes and the continuous redefinition of the objectives, during the financial year and in the final balance.

All appropriate planning and control techniques are adopted, using appropriate quality indicators. The Foundation provides accurate information on the policies implemented and the social impact of these policies (social report).

ART. 11 - MUSEUM HERITAGE AND COLLECTIONS

The goods on display in the museum are part of the heritage of the Barsanti and Matteucci Foundation. Decisions on the appropriateness and manner of displaying material, however acquired, rest with the Director.

The loan of works is normally permitted, subject to conservation and security reasons, in accordance with the specific regulations in force.

ARTICLE 12 - SERVICES TO THE PUBLIC

The Museum guarantees services to the public, understood as the set of conditions and opportunities for access to the collections, with the aim of progressively improving their quality in order to guarantee compliance with the quality standards set at regional, national and international level.

To this end, the Museum has a Service Charter, which specifies the rights of the public and their relationship with the Museum.

The Service Charter is made public through remote access systems (website, etc.) and by distribution to anyone who requests a copy. This document will be updated periodically in the light of developments over time to improve quality standards.

The Museum undertakes to guarantee access to the collections and public services listed below to all categories of users, removing any possible impediments:

- opening of exhibition spaces to the public in accordance with the standards and quality objectives for museums, with the possibility of booking visits for groups even outside normal opening hours, subject to availability;
- guided tours;
- didactic and educational services aimed at the school public;
- organisation of temporary exhibition activities aimed at enhancing the value of the relevant collections;
- programming of cultural events, also in cooperation with other local cultural institutes.

The Museum promotes appropriate research for:

- acquire elements on user satisfaction with the services offered (complaints; questionnaires, also online), with reference to compliance with the established quality standards;
- update the public attendance assessment tools.

ARTICLE 13 - COMMUNICATION AND RELATIONS WITH THE TERRITORY

The Museum promotes and encourages the participation of the local and national community, as well as the scientific community, in its programmes and services through the following activities:

- collaboration with local authorities and tour operators in order to strengthen the relationship between the local community and the Museum;
- promotion of relations with educational and cultural institutions;
- detection of shortcomings and gaps in order to improve services;
- involvement of schools.

ARTICLE 14 - HEALTH, SAFETY AND PRIVACY PROTECTION

The Museum acts in compliance with current legal regulations on the protection of health and safety of persons and property, as well as on the protection of privacy in accordance with the European Data Protection Regulation 2016/679.

ARTICLE 15 - FINAL RULES

For all matters not expressly provided for in these regulations, reference is made to the laws governing the matter at regional and national level.